**Voting Members present:**

Capt. Robert Dunn/Fullerton PD

Sgt. Mark Ponegalek/Torrance PD

Lt. Robert Wright/Tustin PD

Sgt. Sean Whiteley/Tustin PD

Marcella Sanbrano/Tustin PD

Joe Stewart/CNOA

Gil Van Attenhoven/CNOA

John Kenny/CNOA

Cpl. Joe Hamlin/SAPD

Rick Serrato/Serrato & Associates

Brad Virgoe/SAC

Dr. Andy Gonis/SAC

Lt. Cory Martino/OCSD

Capt. Dave Moodie/OCSD

**I. Meeting Called to Order**

a.9:00 a.m. by Director Brad Virgoe, Criminal Justice Academies

**II. Informational Items**

a. Notices of Intent

i. Criminal Justice Option Degree A.S. Degree

b. Substantial Changes

i. Above Criminal Justice Option Degree Revised (from AA Degree) to A.S. Degree per State Senate Guidelines for CTE programs.

**III. Action Items**

a. Vote to approve application of Criminal Justice Option A.S. Degree is unanimous

**IV. Discussion Items**

a. CJA Department Update

i. FY 17/18 Basic information

ii. State community college funding model

b. Sheriff’s Regional Academy Update

i. Basic Academy overview

ii. Current classes in session

iii. P.O.S.T. Basic Course Certification Review (BCCR)

iv. FY 18/19 Basic Academy goals/discussion

v. Range renovation (Katella Facility/OCSD)

c. Facilities Projects

d. Annual safety equipment purchase

e. Maintenance and repairs:

i. Auditorium projector repairs-academy

ii. Accordion Wall repair-academy

iii. Academy painting project

iv. Outdoor LED lighting project

v. Exterior landscaping

f. CJA program goals for 2018/2019 (recommended)

i. Campus must be safe for students and staff-includes prompt replacement of damaged/unusable equipment that impacts student safety and learning

ii. Campus must be equipped with current technology

iii. Campus building and exterior grounds must be maintained at the highest level to reflect program excellence

iv. Curriculum must be up to date and certified by the California POST Commission and CCCCO

v. Academy recruits need to be provided training opportunities before the academy starts

vi. Academy graduates need to be fully prepared to start the field training program upon graduation

vii. Instructors must meet minimum qualification and retain necessary certifications to instruct SAC CJA courses

**V. Update Items**

a. CJ offers 15 permanent courses in it’s A.S. Degree program. Each semester approximately 1200 students enroll in CJ’s AS and AST programs.

b. CJA offers 41 permanent courses in the 2017-2018 catalog. This number will increase to approximately 60 courses in the 2018-2019 catalog

c. CJA FTES is generated through three sources:

i. Academy Courses offered through the Orange County Sheriff’s Department, hosted at Santa Ana College/Criminal Justice Training Center in the City of Tustin

ii. Advanced Officer Training (AOT) courses offered as in-service training in partnership with the Orange County Sheriff’s Department. These courses are hosted primarily at the OCSD Katella training site, located on Katella Avenue in the City of Orange

iii. Eleven (11) Instructional Service Agreements (ISA’s) with law enforcement agencies and professional training organizations

iv. CJA earned a total of 1,231.6 FTES in FY 17/18 (total 1,429 FTES for 16/17)

d. CJA AOT Program Information

i. CJA scheduled 559 AOT sections through OCSD at Katella during the 17/18 fiscal year

ii. CJA served 8,513 AOT students through OCSD at Katella during the 17/18 fiscal year

iii. CJA totaled 184,055 student hours of AOT instruction through OCSD at Katella during the 17/18 fiscal year

iv. More than 95% of CJA students are peace officers currently employed throughout California

e. CJA earned 839.92 FTES through OCSD (Academy and AOT) for the 17/18 fiscal year.

i. 16/17 fiscal year=1041.19 FTES

ii. 15/16 fiscal year= 805 FTES

iii. 14/15 fiscal year= 772 FTES

iv. 13/14 fiscal year= 944 FTES

v. 12/13 fiscal year= 871 FTES

vi. 11/12 fiscal year= 640 FTES

vii. 10/11 fiscal year= 439 FTES

viii. 09/10 fiscal year= 447 FTES

f. CJA has projected 840 FTES through OCSD Academy and AOT courses for 18/19 fiscal year. The total CJA projection is 1,240.53 FTES.

g. CJA has approximately 263 part-time faculty

h. CJA has approximately 257 instructional associates and instructional associate assistants

i. SAC CJA office employs (3) full-time support staff, and has added a full-time CJA Director of Instruction position this fiscal year

j. OCSD provides the academy with more than twenty-four (24) full-time training staff located on-site, and has more than fifty (50) full-time staff assigned exclusively to their training division

k. Santa Monica, Pasadena, Santa Ana, Anaheim, and Torrance Police Departments also assign training staff to the academy

l. Most training courses offered through CJA are legally mandated training (LMT) and are approved through the California Peace Officers Standards and Training (POST) Commission and the California Standards and Training for Corrections (STC)

m. CJA also holds classes at the Orange County Sheriff’s Department Tactical Training Center (TTC) on Katella Avenue in the City of Orange. There are ten (10) classrooms located at the Katella facility. This is where the OCSD Training Division is headquartered.

**VI. Basic Academy Program Information**

a. In FY 17/18, five (5) Basic Academy classes graduated from the OC Sheriff’s (OCSD) Academy

b. There will be four (4) Basic Academy classes graduating in FY 18/19

c. Each OCSD Academy takes six (6) months to complete, totaling 984 hours of instruction

d. We have a minimum of two, and occasionally three academy classes going at any one time, making scheduling very challenging. We currently have two (2) basic academy classes in progress and on-site

e. In 2010, the OCSD beginning academy class size averaged 25 students. Today, the beginning academy class size is approximately 70 students. CJA is projecting approximately 216 students will graduate from the OCSD Basic Academy program in FY 17/18

f. CJA’s basic academy is now the primary training academy for 48 federal, state and municipal policing agencies. Those agencies include:

Alcohol and Beverage Control

Anaheim PD

Beverly Hills PD

Brea PD

Buena Park PD

Burbank PD

California City PD

Costa Mesa PD

Covina PD

Culver City PD

Downey PD

El Segundo PD

Fullerton PD

Garden Grove PD

Gardena PD

Glendale PD

Glendora PD

Hawthorne PD

Hermosa Beach PD

Huntington Beach PD

Irvine PD

La Habra PD

Manhattan Beach PD

Newport Beach PD

Orange PD

Palos Verdes Estates PD

Pasadena PD

Placentia PD

Pomona PD

Redondo Beach PD

Santa Ana PD

Santa Monica PD

Signal Hill PD

South Gate PD

Torrance PD

UCI PD

UCLA PD

U.S. Navy

West Covina PD

Whittier PD

Los Angeles Unified School District

Westminster PD

Long Beach Airport Police

g. CJA offers additional programs:

i. Sheriff Special Officer (SSO) Academies (OCSD)

ii. Modular Academies (OCSD)

iii. Custody Service Assistant (CSA) Academies (OCSD)

iv. Explorer Academies (Various Law Enforcement Agencies)

**VII. Instructional Service Agreement (ISA) Program Information**

a. CJA has ISAs with the following organizations:

Adlerhorst International LLC

Asian Gang Investigators’ Association of California

California Association for Property and Evidence

California Narcotic Canine Association

California Narcotics Officers’ Association

Fullerton Police Department

Orange County Explorer Advisors’ Association

Orange County Human Relations Commission

Santa Ana Police Department

Serrato & Associates

Tustin Police Department

b. CJA scheduled 267 courses through our ISAs in the 17/18 fiscal year

c. CJA served 11,271 students through our ISAs in the 17/18 fiscal year

d. CJA totaled 236,669 hours of student instruction through our ISAs in the 17/18 fiscal year

e. CJA earned 431.69 FTES through our ISAs in the 17/18 fiscal year

**VII. Current Job Market Status**

a. In 2010, half of all academy students entering the academy were sponsored by law enforcement agencies. The other 50% consisted of Santa Ana College students sponsoring themselves through the program. Today, more than 95% of all students enter the Basic Academy sponsored by a law enforcement agency

**VIII. Facilities Projects**

1. Annual safety equipment purchase
2. Maintenance and repairs:
3. Auditorium projector repairs-academy
4. Accordion Wall repair-academy
5. Academy painting project
6. Outdoor LED lighting project
7. Exterior landscaping

**IX. CJA program goals for 2018/2019 (recommended)**

1. Campus must be safe for students and staff-includes prompt replacement of damaged/unusable equipment that impacts student safety and learning
2. Campus must be equipped with current technology
3. Campus building and exterior grounds must be maintained at the highest level to reflect program excellence
4. Curriculum must be up to date and certified by the California POST Commission and CCCCO
5. Academy recruits need to be provided training opportunities before the academy starts
6. Academy graduates need to be fully prepared to start the field training program upon graduation
7. Instructors must meet minimum qualification and retain necessary certifications to instruct SAC CJA courses

**X. Meeting Adjourned**

a. Adjourned by Director Virgoe at 11:00 a.m. with Committee approval.

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**Santa Ana College Mission Statement**

**Santa Ana College**inspires, transforms, and empowers a diverse community of learners.

See the below links for detailed information regarding program and course offerings for CJ/CJA: <https://www.sac.edu/AcademicProgs/HST/CJA/Pages/default.aspx>

<https://www.sac.edu/AcademicProgs/HST/CJ/Pages/default.aspx>

Submitted by:

Brad Virgoe, M.S.

Criminal Justice Academies /Director

Andy Gonis, Ph.D.

Criminal Justice Department Chair/Criminal Justice Academies Curriculum Chair