**Voting Members present:**

Capt. Robert Dunn/Fullerton PD

Sgt. Mark Ponegalek/Torrance PD

Lt. Robert Wright/Tustin PD

Sgt. Sean Whiteley/Tustin PD

Marcella Sanbrano/Tustin PD

Joe Stewart/CNOA

Gil Van Attenhoven/CNOA

John Kenny/CNOA

Cpl. Joe Hamlin/SAPD

Rick Serrato/Serrato & Associates

Brad Virgoe/SAC

Dr. Andy Gonis/SAC

Lt. Cory Martino/OCSD

Capt. Dave Moodie/OCSD

**I. Meeting Called to Order**

a.9:00 a.m. by Director Brad Virgoe, Criminal Justice Academies

**II. Informational Items**

 a. Notices of Intent

 i. Criminal Justice Option Degree A.S. Degree

 b. Substantial Changes

 i. Above Criminal Justice Option Degree Revised (from AA Degree) to A.S. Degree per State Senate Guidelines for CTE programs.

**III. Action Items**

 a. Vote to approve application of Criminal Justice Option A.S. Degree is unanimous

**IV. Discussion Items**

 a. CJA Department Update

 i. FY 17/18 Basic information

 ii. State community college funding model

 b. Sheriff’s Regional Academy Update

 i. Basic Academy overview

 ii. Current classes in session

 iii. P.O.S.T. Basic Course Certification Review (BCCR)

 iv. FY 18/19 Basic Academy goals/discussion

 v. Range renovation (Katella Facility/OCSD)

c. Facilities Projects

d. Annual safety equipment purchase

e. Maintenance and repairs:

 i. Auditorium projector repairs-academy

 ii. Accordion Wall repair-academy

 iii. Academy painting project

 iv. Outdoor LED lighting project

 v. Exterior landscaping

f. CJA program goals for 2018/2019 (recommended)

 i. Campus must be safe for students and staff-includes prompt replacement of damaged/unusable equipment that impacts student safety and learning

 ii. Campus must be equipped with current technology

 iii. Campus building and exterior grounds must be maintained at the highest level to reflect program excellence

 iv. Curriculum must be up to date and certified by the California POST Commission and CCCCO

 v. Academy recruits need to be provided training opportunities before the academy starts

 vi. Academy graduates need to be fully prepared to start the field training program upon graduation

 vii. Instructors must meet minimum qualification and retain necessary certifications to instruct SAC CJA courses

**V. Update Items**

 a. CJ offers 15 permanent courses in it’s A.S. Degree program. Each semester approximately 1200 students enroll in CJ’s AS and AST programs.

 b. CJA offers 41 permanent courses in the 2017-2018 catalog. This number will increase to approximately 60 courses in the 2018-2019 catalog

 c. CJA FTES is generated through three sources:

 i. Academy Courses offered through the Orange County Sheriff’s Department, hosted at Santa Ana College/Criminal Justice Training Center in the City of Tustin

 ii. Advanced Officer Training (AOT) courses offered as in-service training in partnership with the Orange County Sheriff’s Department. These courses are hosted primarily at the OCSD Katella training site, located on Katella Avenue in the City of Orange

 iii. Eleven (11) Instructional Service Agreements (ISA’s) with law enforcement agencies and professional training organizations

 iv. CJA earned a total of 1,231.6 FTES in FY 17/18 (total 1,429 FTES for 16/17)

 d. CJA AOT Program Information

 i. CJA scheduled 559 AOT sections through OCSD at Katella during the 17/18 fiscal year

 ii. CJA served 8,513 AOT students through OCSD at Katella during the 17/18 fiscal year

 iii. CJA totaled 184,055 student hours of AOT instruction through OCSD at Katella during the 17/18 fiscal year

 iv. More than 95% of CJA students are peace officers currently employed throughout California

 e. CJA earned 839.92 FTES through OCSD (Academy and AOT) for the 17/18 fiscal year.

 i. 16/17 fiscal year=1041.19 FTES

 ii. 15/16 fiscal year= 805 FTES

 iii. 14/15 fiscal year= 772 FTES

 iv. 13/14 fiscal year= 944 FTES

 v. 12/13 fiscal year= 871 FTES

 vi. 11/12 fiscal year= 640 FTES

 vii. 10/11 fiscal year= 439 FTES

 viii. 09/10 fiscal year= 447 FTES

f. CJA has projected 840 FTES through OCSD Academy and AOT courses for 18/19 fiscal year. The total CJA projection is 1,240.53 FTES.

 g. CJA has approximately 263 part-time faculty

 h. CJA has approximately 257 instructional associates and instructional associate assistants

 i. SAC CJA office employs (3) full-time support staff, and has added a full-time CJA Director of Instruction position this fiscal year

 j. OCSD provides the academy with more than twenty-four (24) full-time training staff located on-site, and has more than fifty (50) full-time staff assigned exclusively to their training division

 k. Santa Monica, Pasadena, Santa Ana, Anaheim, and Torrance Police Departments also assign training staff to the academy

 l. Most training courses offered through CJA are legally mandated training (LMT) and are approved through the California Peace Officers Standards and Training (POST) Commission and the California Standards and Training for Corrections (STC)

 m. CJA also holds classes at the Orange County Sheriff’s Department Tactical Training Center (TTC) on Katella Avenue in the City of Orange. There are ten (10) classrooms located at the Katella facility. This is where the OCSD Training Division is headquartered.

**VI. Basic Academy Program Information**

 a. In FY 17/18, five (5) Basic Academy classes graduated from the OC Sheriff’s (OCSD) Academy

 b. There will be four (4) Basic Academy classes graduating in FY 18/19

 c. Each OCSD Academy takes six (6) months to complete, totaling 984 hours of instruction

 d. We have a minimum of two, and occasionally three academy classes going at any one time, making scheduling very challenging. We currently have two (2) basic academy classes in progress and on-site

 e. In 2010, the OCSD beginning academy class size averaged 25 students. Today, the beginning academy class size is approximately 70 students. CJA is projecting approximately 216 students will graduate from the OCSD Basic Academy program in FY 17/18

 f. CJA’s basic academy is now the primary training academy for 48 federal, state and municipal policing agencies. Those agencies include:

 Alcohol and Beverage Control

 Anaheim PD

 Beverly Hills PD

 Brea PD

 Buena Park PD

 Burbank PD

 California City PD

 Costa Mesa PD

 Covina PD

 Culver City PD

 Downey PD

 El Segundo PD

 Fullerton PD

 Garden Grove PD

 Gardena PD

 Glendale PD

 Glendora PD

 Hawthorne PD

 Hermosa Beach PD

 Huntington Beach PD

 Irvine PD

 La Habra PD

 Manhattan Beach PD

 Newport Beach PD

 Orange PD

 Palos Verdes Estates PD

 Pasadena PD

 Placentia PD

 Pomona PD

 Redondo Beach PD

 Santa Ana PD

 Santa Monica PD

 Signal Hill PD

 South Gate PD

 Torrance PD

 UCI PD

 UCLA PD

 U.S. Navy

 West Covina PD

 Whittier PD

 Los Angeles Unified School District

 Westminster PD

 Long Beach Airport Police

 g. CJA offers additional programs:

 i. Sheriff Special Officer (SSO) Academies (OCSD)

 ii. Modular Academies (OCSD)

 iii. Custody Service Assistant (CSA) Academies (OCSD)

 iv. Explorer Academies (Various Law Enforcement Agencies)

**VII. Instructional Service Agreement (ISA) Program Information**

 a. CJA has ISAs with the following organizations:

 Adlerhorst International LLC

 Asian Gang Investigators’ Association of California

 California Association for Property and Evidence

 California Narcotic Canine Association

 California Narcotics Officers’ Association

 Fullerton Police Department

 Orange County Explorer Advisors’ Association

 Orange County Human Relations Commission

 Santa Ana Police Department

 Serrato & Associates

 Tustin Police Department

 b. CJA scheduled 267 courses through our ISAs in the 17/18 fiscal year

 c. CJA served 11,271 students through our ISAs in the 17/18 fiscal year

 d. CJA totaled 236,669 hours of student instruction through our ISAs in the 17/18 fiscal year

 e. CJA earned 431.69 FTES through our ISAs in the 17/18 fiscal year

**VII. Current Job Market Status**

 a. In 2010, half of all academy students entering the academy were sponsored by law enforcement agencies. The other 50% consisted of Santa Ana College students sponsoring themselves through the program. Today, more than 95% of all students enter the Basic Academy sponsored by a law enforcement agency

**VIII. Facilities Projects**

1. Annual safety equipment purchase
2. Maintenance and repairs:
3. Auditorium projector repairs-academy
4. Accordion Wall repair-academy
5. Academy painting project
6. Outdoor LED lighting project
7. Exterior landscaping

 **IX. CJA program goals for 2018/2019 (recommended)**

1. Campus must be safe for students and staff-includes prompt replacement of damaged/unusable equipment that impacts student safety and learning
2. Campus must be equipped with current technology
3. Campus building and exterior grounds must be maintained at the highest level to reflect program excellence
4. Curriculum must be up to date and certified by the California POST Commission and CCCCO
5. Academy recruits need to be provided training opportunities before the academy starts
6. Academy graduates need to be fully prepared to start the field training program upon graduation
7. Instructors must meet minimum qualification and retain necessary certifications to instruct SAC CJA courses

**X. Meeting Adjourned**

a. Adjourned by Director Virgoe at 11:00 a.m. with Committee approval.

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**Santa Ana College Mission Statement**

**Santa Ana College**inspires, transforms, and empowers a diverse community of learners.

See the below links for detailed information regarding program and course offerings for CJ/CJA: <https://www.sac.edu/AcademicProgs/HST/CJA/Pages/default.aspx>

<https://www.sac.edu/AcademicProgs/HST/CJ/Pages/default.aspx>

Submitted by:

Brad Virgoe, M.S.

Criminal Justice Academies /Director

Andy Gonis, Ph.D.

Criminal Justice Department Chair/Criminal Justice Academies Curriculum Chair